



PUBLIC NOTICE

DESTRUCTION OF RECORDS

Swisher Briscoe Shared Services Arrangement intends to destroy certain special education records in accordance with state and federal requirements (CFR 300.624). This notice applies to records for students who exited special education services including speech services (graduated/moved/dismissed) in the **2017–2018 school year or earlier**. Per the Texas State Library and Archives Commission's Local Schedule SD, school districts must retain special education student records for at least five (5) years after cessation of services and must provide notice to the parents/eligible students before destruction. After that time, the district may destroy the records. Some details from the student's permanent academic record (e.g., transcript) are kept separately and are not destroyed. This includes special education records for students who attended the following schools:

TULIA ISD HAPPY ISD KRESS ISD SILVERTON ISD

Special education records may be useful later for Social Security benefits, rehabilitation services, college/financial aid, employment, or other purposes. We will not destroy these records until December 12, 2025. Parents/guardians/former students (18+) who want a copy of their special education records before destruction please contact:

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806-995-2776